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| **Form 18C1** |
| TRIAL READINESS REPORT (WHERE TRIAL READINESS COURT HELD) |
| (*Criminal Proceeding Rules*, Rule 28.04(31)) |
| ONTARIOSUPERIOR COURT OF JUSTICE |  |  |  |  |
|  |  |
|  | Court File No. (if known) |
| Region |
| BETWEEN: |
| **HIS MAJESTY THE KING** |
| **- and -** |
|  |
| (specify name of accused) |
| Unless otherwise directed by the Court, this form must be completed, signed by the assigned A/Crown Attorney and Defence Counsel (or self-represented accused), and emailed to the trial coordinator’s office not later than 3 days prior to the Trial Readiness Court date. |
| **A FAILURE TO COMPLETE THE FORM IN COMPLIANCE WITH THIS DIRECTIVE MAY RESULT IN AN APPEARANCE BEFORE THE LOCAL ADMINISTRATIVE JUDGE OR THEIR DESIGNATE TO ADDRESS ANY DELAY IN TRIAL OR PRE-TRIAL PROCEEDINGS.****WHERE THERE ARE MULTIPLE ACCUSED, EACH DEFENCE COUNSEL MUST INDEPENDENTLY COMPLETE A SEPARATE TRIAL READINESS FORM.** |
| The Crown Attorney, |       | , and Defence Counsel |       | , |
| in the case of R. v. |       | , scheduled for trialor pre-trial |
| applications on |       | , certify the information below and confirm that they have conferred |
| on this matter within 7 days of the date of this form. |
| **Section 1: Crown Attorney to complete either Part A OR Part B** |
| \*Part A: Ready for Trial/Pre-Trial Application: |
| A1. | [ ]  | The Crown is prepared to proceed to trial on the trial date. |
| A2. | [ ]  | All the witnesses have been subpoenaed; and/or all police witnesses have been notified; and/or the Crown has had contact with the witnesses and confirmed their attendance at trial. |
| A3. | [ ]  | The complainant is willing and prepared to proceed to trial (if applicable). |
| A4. | [ ]  | The Crown has considered all possible resolution options and has spoken with Defence Counsel and the matter is not anticipated to resolve. |
| A5. | [ ]  | The Crown’s positions as indicated at the most recent pre-trial conference will be the same as the Crown’s positions at trial.  |
|  |  | **Note: any change in position must comply with the *Criminal Proceeding Rules*.** |
| A6. | [ ]  | The Crown confirms that time estimates and the nature (or number) of pre-trial applications are the same as indicated at the most recent pre-trial conference. |
|  |  | **Note: any change may require the matter to be addressed in Trial Readiness Court.** |
| A7. | [ ]  | The Crown confirms that all materials have been uploaded to Case Center. |
| A8. | [ ]  | Additional comments and/or clarification? |
|  |  |       |
| **In the event of a re-election, pursuant to section 21(1) of the *Juries Act*, R.S.O. 1990, c. J.3, the Crown is required to provide notice to the local sheriff using Form 5.** |
| \*Part B: Not Ready for Trial/Pre-Trial Applications: |
| B1. | [ ]  | The Crown is not ready to proceed to trial on the trial date because: |
|  |  |       |
| B2. | [ ]  | The Crown’s positions as indicated at the most recent pre-trial conference have changed as follows: |
|  |  |       |
| B3. | [ ]  | The Crown has not served and filed the following materials as required by the Rules and/or the pre-trial judge: |
|  |  |       |
| B4. | [ ]  | Additional comments and/or clarification? |
|  |  |       |
| **In the event of an adjournment of a jury trial, pursuant to section 21(2) of the *Juries Act*, R.S.O. 1990, c. J.3 the Crown is required to provide notice to the local sheriff using Form 6.** |
| **Section 2: Defence Attorney to complete either Part C OR Part D** |
| \*Part C: Ready for Trial/Pre-Trial Application: |
| C1. | [ ]  | The defence is prepared to proceed to trial on the trial date. |
| C2. | [ ]  | I have canvassed with the accused if resolution short of trial is possible and if so, I have communicated with the Crown the basis upon which the accused would be prepared to resolve the matter. I have also asked for the Crown’s best possible position on a resolution short of trial. |
| C3. | [ ]  | The defence positions as indicated at the most recent pre-trial conference will be the same as the defence positions at trial. |
|  |  | **Note: any change in position must comply with the *Criminal Proceeding Rules*.** |
| C4. | [ ]  | The defence confirms that time estimates and the nature (or number) of pre-trial applications are the same as indicated at the most recent pre-trial conference. |
|  |  | **Note: any change may require the matter to be addressed in Trial Readiness Court.** |
| C5. | [ ]  | The defence has made all necessary inquiries with their client(s) regarding pre-trial applications (including applications relating to prior sexual history evidence or records under any of s. 276, 278.1 and/or 278.92 of the *Criminal Code*). |
| C6. | [ ]  | The defence has initiated all pre-trial applications and confirms that there will be no additional pre-trial applications (including applications relating to prior sexual history evidence or records under any of s. 276, 278.1 and/or 278.92 of the *Criminal Code*). |
| C7. | [ ]  | The defence has served and filed all materials as required by the *Criminal Proceeding Rules* and/or the pre-trial judge. |
| C8. | [ ]  | The defence confirms that all materials have been uploaded to Case Center. |
| C9. | [ ]  | Additional comments and/or clarification? |
|  |  |       |
| \*Part D: Not Ready for Trial/Pre-Trial Application: |
| D1. | [ ]  | The defence is not ready to proceed to trial on the trial date because: |
|  |  |       |
| D2. | [ ]  | The defence’s positions as indicated at the most recent pre-trial conference have changed as follows: |
|  |  |       |
| D3. | [ ]  | The defence has not served and filed the following materials as required by the Rules and/or the pre-trial judge: |
|  |  |       |
| D4. | [ ]  | Additional comments and/or clarification? |
|  |  |       |
|       |  |  |
| Date |  | Crown Attorney Signature |
|       |  |  |
| Date |  | Defence Signature |