

ONTARIO  
Superior Court of Justice

Request for Clerk's Order on Consent

Form 11.2A Ont. Reg. No.: 258/98

Small Claims Court

Claim No.

Address

Phone number

**Plaintiff No. 1**

☐ Additional plaintiff(s) listed on attached Form 1A.

Last name, or name of company		
First name	Second name	Also known as
Address (street number, apt., unit)		
City/Town	Province	Phone no.
Postal code	Email address	
Representative		Law Society of Ontario no.
Address (street number, apt., unit)		
City/Town	Province	Phone no.
Postal code	Email address	

**Defendant No. 1**

☐ Additional defendant(s) listed on attached Form 1A.

Last name, or name of company		
First name	Second name	Also known as
Address (street number, apt., unit)		
City/Town	Province	Phone no.
Postal code	Email address	
Representative		Law Society of Ontario no.
Address (street number, apt., unit)		
City/Town	Province	Phone no.
Postal code	Email address	

**NOTE:** This request must be signed by all parties and anyone being added, deleted or substituted.

Les formulaires des tribunaux sont affichées en anglais et en français sur le site  
[www.ontariocourtforms.on.ca](http://www.ontariocourtforms.on.ca). Visitez ce site pour des renseignements sur des formats accessibles.

**TO THE PARTIES:****THIS REQUEST IS FILED BY:** \_\_\_\_\_

(Name of party)

**I state that:**

- ☐ Each party has received a copy of this form.
- ☐ No party that would be affected by the order is under disability.
- ☐ This form has been signed and consented to by all parties, including any parties to be added, deleted or substituted.

**I request that the clerk make the following order(s) on the consent of all parties:***(Check appropriate boxes.)*

☐ set aside the noting in default of \_\_\_\_\_  
(Name of defendant(s))

☐ set aside Default Judgment against \_\_\_\_\_  
(Name of defendant(s))

☐ restore to the list the following matter that was dismissed under Rule 11.1: (Specify.)  
\_\_\_\_\_

☐ cancel the examination hearing regarding \_\_\_\_\_  
(Name of person to be examined)

☐ with respect to the following step(s) taken to enforce the default judgment that are not yet completed:

☐ withdraw the Writ of Seizure and Sale of Land issued against: (Name of debtor(s))

\_\_\_\_\_ and directed to the sheriff of the \_\_\_\_\_ :  
(Name of county/region in which the sheriff (enforcement office) is located)

\_\_\_\_\_  
(Provide instructions about what is to be done with any proceeds held or property seized by the sheriff.)

☐ withdraw the Writ of Seizure and Sale of Personal Property issued against: (Name of debtor(s))

\_\_\_\_\_ and directed to the bailiff of the \_\_\_\_\_ :  
(Small Claims Court location)

\_\_\_\_\_  
(Provide instructions about what is to be done with any proceeds held by the clerk of the court or property that has been seized by the bailiff.)

Claim No. \_\_\_\_\_

☐ terminate the Notice of Garnishment or Notice of Renewal of Garnishment issued against:

\_\_\_\_\_  
(Name of debtor(s))

and directed to \_\_\_\_\_ :  
(Name of garnishee)

\_\_\_\_\_  
(Provide instructions about what is to be done with any money held by the clerk of the court.)

☐ note that payment has been made in full satisfaction of an order or terms of settlement

☐ dismiss the: ☐ Plaintiff's Claim ☐ Defendant's Claim

☐ costs in the amount of \$ \_\_\_\_\_, to be paid to \_\_\_\_\_  
(Amount) (Name of party(ies))  
\_\_\_\_\_ by \_\_\_\_\_  
(Name of party(ies))

**The originally scheduled trial date is less than 30 days away and I request that the clerk make the following order(s) on the consent of all parties and any person to be added or substituted :**

*(Check appropriate boxes.)*

☐ amend a Plaintiff's Claim issued on \_\_\_\_\_, 20 \_\_\_\_\_.  
*(Attach two (2) copies of the amended Plaintiff's Claim.)*

☐ amend a Defence filed on \_\_\_\_\_, 20 \_\_\_\_\_.  
*(Attach two (2) copies of the amended Defence.)*

☐ amend a Defendant's Claim issued on \_\_\_\_\_, 20 \_\_\_\_\_.  
*(Attach two (2) copies of the amended Defendant's Claim.)*

☐ add \_\_\_\_\_  
(Name of party)

to the ☐ Plaintiff's Claim ☐ Defendant's Claim  
as a ☐ defendant ☐ Plaintiff

☐ delete \_\_\_\_\_  
(Name of party)

from the ☐ Plaintiff's Claim ☐ Defendant's Claim

☐ substitute \_\_\_\_\_  
(Name of party)

with \_\_\_\_\_  
(Name of party)

in the ☐ Plaintiff's Claim ☐ Defendant's Claim

Claim No. \_\_\_\_\_

<p>_____, 20 _____</p> <p>_____ (Signature of party consenting)</p> <p>_____ (Name of party consenting)</p> <p>_____ (Signature of witness)</p> <p>_____ (Name of witness)</p> <p>_____, 20 _____</p> <p>_____ (Signature of party consenting)</p> <p>_____ (Name of party consenting)</p> <p>_____ (Signature of witness)</p> <p>_____ (Name of witness)</p>	<p>_____, 20 _____</p> <p>_____ (Signature of party consenting)</p> <p>_____ (Name of party consenting)</p> <p>_____ (Signature of witness)</p> <p>_____ (Name of witness)</p> <p>_____, 20 _____</p> <p>_____ (Signature of party consenting)</p> <p>_____ (Name of party consenting)</p> <p>_____ (Signature of witness)</p> <p>_____ (Name of witness)</p>
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**DISPOSITION:** *The clerk of the court will complete this section.*

- ☐ order to go as asked
- ☐ order refused because:

\_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
(Signature of clerk)