

ONTARIO

Court File Number

(Name of court)

**Form 23: Summons
to Witness**at
Court office address**Applicant(s)**

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

TO: (full legal name of witness)

of (address: street & number, municipality, postal code)

YOU MUST:

(1) come to (address: street & number, municipality)

on (date) , at

(2) give evidence in the case or examination before (court or other person)

(3) bring with you the documents and things listed on the back of this summons; and

(4) remain there until this case or examination is finished or until the person conducting it says otherwise.

With this summons, you should get a fee that is calculated for day(s) of attendance as follows:

Appearance allowance of \$ daily

Travel allowance of \$ each way

Overnight hotel and meal allowance

TOTAL

If the case or examination takes up more of your time, you will be entitled to an additional fee.

Date of issue

**IF YOU DO NOT COME AND REMAIN AS
REQUIRED BY THIS SUMMONS, A WARRANT
MAY BE ISSUED FOR YOUR ARREST.**

(Give the date of every document that the witness must bring and give enough of a description to identify each document or thing that the witness must bring.)

Draw a line through any blank space left on this page. If you need more space, you can add pages and number them.

Name, address, telephone number, and email address (if any) of the person to contact for more information about this summons.

Name, address, telephone number, and email address (if any) of the lawyer or party acting in person who will be attending the hearing.