|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ONTARIO | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | |  | Court File Number |
| (Name of court) | | | | | | | | | | | | | | | | | | | | | | |  |
| **at** | |  | | | | | | | | | | | | | | | | | | | | | Form 17E: Trial Management Conference Brief |
|  | | Court office address | | | | | | | | | | | | | | | | | | | | |
| Name of party filing this brief | | | | | | | | | | | | | | | |  | | Date of trial management conference | | | | | | |
|  | | | | | | | | | | | | | | | |  | |  | | | | | | |
| Applicant(s) | | | | | | | | | | | | | | | | | | | | | | | | |
| Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any). | | | | | | | | | | | | | | | |  | | Lawyer’s name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any). | | | | | | |
|  | | | | | | | | | | | | | | | |  | |  | | | | | | |
| Respondent(s) | | | | | | | | | | | | | | | | | | | | | | | | |
| Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any). | | | | | | | | | | | | | | | |  | | Lawyer’s name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any). | | | | | | |
|  | | | | | | | | | | | | | | | |  | |  | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| Name & address of Children’s Lawyer’s agent (street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any)) and name of person represented. | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| **Are any of the parties First Nations, Inuit, or Métis?** | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | No | |  | | Yes *(Who?)* | | |  | | | | | | | | | | | | | | |
| PART 1: THE ISSUES | | | | | | | | | | | | | | | | | | | | | | | | |
| **1.** | What are the issues in this case that **HAVE** been settled or about which an order has been made: | | | | | | | | | | | | | | | | | | | | | | | |
| Child protection cases | | | |  | | access | | | | | | |  | finding in need of protection | | | | | | | | | | |
|  | | placing the child(ren) with *(name of person)* | | | | | | | | | | | | |  | | | | | |
|  | | for | |  | | | | | | | | | | months under supervision. | | | | | | |
|  | | interim society care for | | | | | | | | |  | | | months. | | |  | extended society care. | | |
|  | | other *(Specify.)* | | | | | |  | | | | | | | | | | | | |
| All other cases | | | |  | | child support | | | | | | | | | | |  | | | decision-making responsibility | | | | |
|  | |  | | | entitlement | | | | | | | |  | | | parenting time | | | | |
|  | |  | | | payor’s income | | | | | | | |  | | | contact | | | | |
|  | |  | | | retroactive child support | | | | | | | |  | | | spousal support | | | | |
|  | |  | | | special or extraordinary expenses | | | | | | | |  | | | restraining order | | | | |
|  | | other *(Specify.)* | | | | |  | | | | | | | | | | | | | |
|  | | | | Attach a copy of any agreement that the judge should read to prepare for the trial management conference. | | | | | | | | | | | | | | | | | | | | |

| Form 17E: | | | | | | Trial Management Conference Brief | | | | | | | | | | | | | (page 2) | | | | Court File Number | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | |  | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| **2.** | Where is the child living at the time of this conference? | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | | | | |
| **3.** | Are any of the issues in this case urgent? | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | No. | | | | | | |  | Yes. *(Identify the issues and give details of why the issues are urgent.)* | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | | | | | |
| **4.** | What are the issues in this case that have **NOT** yet been settled: | | | | | | | | | | | | | | | | | | | | | | | |
| Child protection cases | | | |  | Access | | | | | | | | | |  | finding in need of protection | | | | | | | | |
|  | placing the child(ren) with *(name of person)* | | | | | | | | | | | |  | | | | | | | |
|  | for | |  | | | | | | | | | | months under supervision. | | | | | | | |
|  | interim society care for | | | | | | | | |  | | | months. | | | |  | extended society care. | | |
|  | other *(Specify.)* | | | | | |  | | | | | | | | | | | | | |
| All other cases | | | |  | child support | | | | | | | | | | | | |  | | decision-making responsibility | | | | |
|  |  | | | entitlement | | | | | | | | | |  | | parenting time | | | | |
|  |  | | | payor’s income | | | | | | | | | |  | | contact | | | | |
|  |  | | | retroactive child support | | | | | | | | | |  | | spousal support | | | | |
|  |  | | | special or extraordinary expenses | | | | | | | | | |  | | restraining order | | | | |
|  | other *(Specify.)* | | | | | | |  | | | | | | | | | | | | |
| PART 2: ISSUES FOR TRIAL | | | | | | | | | | | | | | | | | | | | | | | | |
| **5.** | Attach an outline of your opening statement for the trial, including: | | | | | | | | | | | | | | | | | | | | | | | |
|  | (a) | what you consider to be the undisputed facts; | | | | | | | | | | | | | | | | | | | | | | |
|  | (b) | the theory of your case on the disputed issues; | | | | | | | | | | | | | | | | | | | | | | |
|  | (c) | a brief summary of the evidence you plan to present at trial; and | | | | | | | | | | | | | | | | | | | | | | |
|  | (d) | the orders you are asking the trial judge to make. | | | | | | | | | | | | | | | | | | | | | | |
| **6.** | (a) | | These are the witnesses whom I plan to have testify for me, the topics about which they will testify and my current estimate of the length of time for the testimony of each witness, including cross-examination: | | | | | | | | | | | | | | | | | | | | | |
| **Name of witness** | | | | | | | | | | | | | **Topic about which witness  will testify** | | | | | | | | | | | **Current time estimate for witness** |
|  | | | | | | | | | | | | |  | | | | | | | | | | |  |
|  | | | | | | | | | | | | |  | | | | | | | | | | |  |
|  | | | | | | | | | | | | |  | | | | | | | | | | |  |
|  | | | | | | | | | | | | |  | | | | | | | | | | |  |
|  | | | | | | | | | | | | |  | | | | | | | | | | |  |
|  | | | | | | | | | | | | |  | | | | | | | | | | |  |
|  | | | | | | | | | | | | |  | | | | | | | | | | |  |

| Form 17E: | | | | | Trial Management Conference Brief | | | | | | | | | (page 3) | | | Court File Number | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | |  | | |
|  | | | | | | | | | | | | | | | | | | |
|  | (b) | | | These are the expert witnesses whom I plan to have testify, their areas of expertise, and my current estimate of the length of time for the testimony of each witness, including cross-examination: | | | | | | | | | | | | | | |
| **Name of expert** | | | | | | | | | **Expert report and CV filed?**  **(Yes or No)** | | **Area of expertise** | | | | | **Qualifications admitted?**  **(Yes or No)** | | **Current time estimate for witness** |
|  | | | | | | | | |  | |  | | | | |  | |  |
|  | | | | | | | | |  | |  | | | | |  | |  |
|  | | | | | | | | |  | |  | | | | |  | |  |
|  | | | | | | | | |  | |  | | | | |  | |  |
|  | | | | | | | | |  | |  | | | | |  | |  |
|  | | | | | | | | |  | |  | | | | |  | |  |
|  | | | | | | | | |  | |  | | | | |  | |  |
| **7.** | I estimate that the trial time needed for my part of this trial is | | | | | | | | | | | |  | | days; the other side’s part of this trial is | | | |
|  |  | | | | | | days. | | | | | | | | | | | |
| PART 3: PROCEDURAL MATTERS | | | | | | | | | | | | | | | | | | |
| **8.** | Have the parties signed a statement of agreed facts? | | | | | | | | | | | | | | | | | |
|  |  | Yes*. (Attach a copy.)* | | | | | | | |  | | No. *(Explain why not.)* | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| **9.** | Have the parties finished the disclosing of documents and the questioning of witnesses? | | | | | | | | | | | | | | | | | |
|  |  | Yes. | | | | | | | |  | | No. *(Indicate what has not been done.)* | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| **10.** | Are there any expert reports that you intend to rely on at trial? | | | | | | | | | | | | | | | | | |
|  |  | | No. | | |  | | Yes. *(Give details about the reports such as who prepared them and the issues addressed.)* | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| **11.** | Have all of the reports you intend to rely on been provided to all of the parties and the Children’s Lawyer (if involved)? | | | | | | | | | | | | | | | | | |
|  |  | | No. | | |  | | Yes. | | | | | | | | | | |
|  | If no, when will they be provided? | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| **12.** | Attach a list of the relevant orders in this case. | | | | | | | | | | | | | | | | | |
| **13.** | Are there any orders or directions for trial that have not been carried out? | | | | | | | | | | | | | | | | | |
|  |  | No. | | | |  | | Yes. *(Explain.)* | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |

| Form 17E: | | | Trial Management Conference Brief | | | | | | | (page 4) | Court File Number |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | |  |
|  | | | | | | | | | | | |
| **14.** | Have the parties produced a joint document brief? | | | | | | | | | | |
|  |  | Yes. *(Attach a copy.)* | | |  | | | No. *(Explain why not.)* | | | |
|  |  | | | | | | | | | | |
| **15.** | Has an order been made for affidavit evidence at trial? | | | | | | | | | | |
|  |  | Yes. | | | |  | | | No. *(Explain.)* | | |
|  |  | | | | | | | | | | |
| **16.** | Are there any preliminary or procedural matters that need to be dealt with before or at the start of the trial? | | | | | | | | | | |
|  |  | No. | |  | | | Yes. *(Explain.)* | | | | |
|  |  | | | | | | | | | | |
| **17.** | Have all parties been served? | | | | | | | | | | |
|  |  | Yes. | |  | | | No.  *(Explain.)* | | | | |
|  |  | | | | | | | | | | |

| Form 17E: | | | Trial Management Conference Brief | | | | (page 5) | | Court File Number |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | |  | |
|  | | | | | | | | | |
| **18.** | Have you served a request to admit? | | | | | | | | |
|  |  | Yes. | |  | No.  *(Explain.)* | | | | |
|  |  | | | | | | | | |
|  | | | | | |  | |  | |
| Date of party’s signature | | | | | |  | | Signature of party | |
|  | | | | | |  | |  | |
| Date of lawyer’s signature | | | | | |  | | Signature of party’s lawyer | |