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| ONTARIO  |
|  |  | Court File Number      |
| (Name of court) |  |
| **at** |       | Form 17E: Trial Management Conference Brief  |
|  | Court office address |
| Name of party filing this brief |  | Date of trial management conference |
|       |  |       |
| Applicant(s)  |
| Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any). |  | Lawyer’s name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).  |
|       |  |       |
| Respondent(s) |
| Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any). |  | Lawyer’s name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any). |
|       |  |       |
|  |
| Name & address of Children’s Lawyer’s agent (street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any)) and name of person represented. |
|       |
| **Are any of the parties First Nations, Inuit, or Métis?** |
| [ ]  | No | [ ]  | Yes *(Who?)* |       |
| PART 1: THE ISSUES |
| **1.** | What are the issues in this case that **HAVE** been settled or about which an order has been made: |
| Child protection cases | [ ]  | access | [ ]  | finding in need of protection |
| [ ]  | placing the child(ren) with *(name of person)* |  |
|  | for |       | months under supervision. |
| [ ]  | interim society care for |       | months. | [ ]  | extended society care. |
| [ ]  | other *(Specify.)* |       |
| All other cases | [ ]  | child support | [ ]  | decision-making responsibility |
|  | [ ]  | entitlement | [ ]  | parenting time |
|  | [ ]  | payor’s income | [ ]  | contact |
|  | [ ]  | retroactive child support | [ ]  | spousal support  |
|  | [ ]  | special or extraordinary expenses | [ ]  | restraining order |
| [ ]  | other *(Specify.)* |       |
|  | Attach a copy of any agreement that the judge should read to prepare for the trial management conference. |

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| **2.** | Where is the child living at the time of this conference? |
|  |       |
| **3.** | Are any of the issues in this case urgent? |
|  | [ ]  | No. | [ ]  | Yes. *(Identify the issues and give details of why the issues are urgent.)* |
|  |       |
| **4.** | What are the issues in this case that have **NOT** yet been settled: |
| Child protection cases | [ ]  | Access | [ ]  | finding in need of protection |
| [ ]  | placing the child(ren) with *(name of person)* |       |
|  | for |       | months under supervision. |
| [ ]  | interim society care for |       | months. | [ ]  | extended society care. |
| [ ]  | other *(Specify.)* |       |
| All other cases | [ ]  | child support | [ ]  | decision-making responsibility |
|  | [ ]  | entitlement | [ ]  | parenting time |
|  | [ ]  | payor’s income | [ ]  | contact |
|  | [ ]  | retroactive child support | [ ]  | spousal support  |
|  | [ ]  | special or extraordinary expenses | [ ]  | restraining order |
| [ ]  | other *(Specify.)* |       |
| PART 2: ISSUES FOR TRIAL |
| **5.** | Attach an outline of your opening statement for the trial, including: |
|  | (a) | what you consider to be the undisputed facts; |
|  | (b) | the theory of your case on the disputed issues; |
|  | (c) | a brief summary of the evidence you plan to present at trial; and |
|  | (d) | the orders you are asking the trial judge to make. |
| **6.** | (a) | These are the witnesses whom I plan to have testify for me, the topics about which they will testify and my current estimate of the length of time for the testimony of each witness, including cross-examination: |
| **Name of witness** | **Topic about which witness will testify** | **Current time estimate for witness** |
|       |       |       |
|       |       |       |
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|  | (b) | These are the expert witnesses whom I plan to have testify, their areas of expertise, and my current estimate of the length of time for the testimony of each witness, including cross-examination: |
| **Name of expert** | **Expert report and CV filed?****(Yes or No)** | **Area of expertise** | **Qualifications admitted?****(Yes or No)** | **Current time estimate for witness** |
|       |       |       |       |       |
|       |       |       |       |       |
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|       |       |       |       |       |
| **7.** | I estimate that the trial time needed for my part of this trial is |       | days; the other side’s part of this trial is  |
|  |       | days. |
| PART 3: PROCEDURAL MATTERS |
| **8.** | Have the parties signed a statement of agreed facts? |
|  | [ ]  | Yes*. (Attach a copy.)* | [ ]  | No. *(Explain why not.)* |
|  |       |
| **9.** | Have the parties finished the disclosing of documents and the questioning of witnesses? |
|  | [ ]  | Yes. | [ ]  | No. *(Indicate what has not been done.)* |
|  |       |
| **10.** | Are there any expert reports that you intend to rely on at trial? |
|  | [ ]  | No. | [ ]  | Yes. *(Give details about the reports such as who prepared them and the issues addressed.)* |
|  |       |
| **11.** | Have all of the reports you intend to rely on been provided to all of the parties and the Children’s Lawyer (if involved)? |
|  | [ ]  | No. | [ ]  | Yes. |
|  | If no, when will they be provided? |
|  |       |
| **12.** | Attach a list of the relevant orders in this case. |
| **13.** | Are there any orders or directions for trial that have not been carried out? |
|  | [ ]  | No. | [ ]  | Yes. *(Explain.)* |
|  |       |

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| **14.** | Have the parties produced a joint document brief? |
|  | [ ]  | Yes. *(Attach a copy.)* | [ ]  | No. *(Explain why not.)* |
|  |       |
| **15.** | Has an order been made for affidavit evidence at trial? |
|  | [ ]  | Yes. | [ ]  | No. *(Explain.)* |
|  |       |
| **16.** | Are there any preliminary or procedural matters that need to be dealt with before or at the start of the trial? |
|  | [ ]  | No. | [ ]  | Yes. *(Explain.)* |
|  |       |
| **17.** | Have all parties been served? |
|  | [ ]  | Yes. | [ ]  | No.  *(Explain.)* |
|  |       |

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| **18.** | Have you served a request to admit? |
|  | [ ]  | Yes. | [ ]  | No.  *(Explain.)* |
|  |       |
|       |  |  |
| Date of party’s signature |  | Signature of party |
|       |  |  |
| Date of lawyer’s signature |  | Signature of party’s lawyer |