ONTARIO
Superior Court of Justice

Summons to Witness

Form 18A Ont. Reg. No.: 258/98

Seal

_____ Small Claims Court

_____ Claim No.

_____

_____
Address

_____
Phone Number

BETWEEN

_____
Plaintiff(s)/Creditor(s)

and

_____
Defendant(s)/Debtor(s)

TO: _____
(Name of witness)

YOU ARE REQUIRED TO ATTEND AND TO GIVE EVIDENCE IN COURT at the trial of this action on

_____ , 20 _____ , **at** _____ , **at**
(Time)

_____
(Address of court location)

and to remain until your attendance is no longer required. You may be required to return to court from time to time.

YOU ARE ALSO REQUIRED TO BRING WITH YOU AND PRODUCE AT THE TRIAL the following documents or other things in your possession, control or power: (Identify and describe particular documents and other things required)

_____

_____

_____

_____

_____

_____

_____

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_____

Les formules des tribunaux sont affichées en anglais et en français sur le site www.ontariocourtforms.on.ca. Visitez ce site pour des renseignements sur des formats accessibles.

_____
Claim No.

and all other documents or other things in your possession, control or power relating to the action.

_____ has requested the clerk to issue this summons.
(Name of party)

_____ , 20 _____ _____
(Signature of clerk)

NOTE:	**THIS SUMMONS MUST BE SERVED** personally, at least 10 days before the trial date, on the person to be summoned together with attendance money calculated in accordance with the Small Claims Court Schedule of Fees, which is a regulation under the Administration of Justice Act. To obtain a copy of the regulation, attend the nearest Small Claims Court or access the following website: www.e-laws.gov.on.ca.

CAUTION:	**IF YOU FAIL TO ATTEND OR REMAIN IN ATTENDANCE AS REQUIRED BY THIS SUMMONS, A WARRANT MAY BE ISSUED FOR YOUR ARREST.**

For information on accessibility of court services for people with disability-related needs, contact:

Telephone: 416-326-2220 / 1-800-518-7901 **TTY: 416-326-4012 / 1-877-425-0575**

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