

(Court file no.)

FORM 34B

Courts of Justice Act

SUMMONS TO WITNESS (EXAMINATION OUT OF COURT)

(General heading)

(Court seal)

SUMMONS TO WITNESS

TO *(Name of person to be examined)*

YOU ARE REQUIRED TO ATTEND *(choose one of the following)*

- In person
- By telephone conference
- By video conference

at the following location

(Office address for in person examination or telephone conference or video conference details, such as a dial-in number, access code, video link, etc., if applicable)

on *(day)*, *(date)*, at *(time)*, for *(choose one of the following)*:

- Cross-examination on your affidavit dated *(date)*
- Examination for discovery with leave of the court
- Examination out of court as witness before hearing
- Examination in aid of execution
- Taking evidence before trial

YOU ARE REQUIRED TO PRODUCE at the examination the following documents and things: *(Set out the nature and date of each document and give particulars sufficient to identify each document and thing.)*

ATTENDANCE MONEY for day(s) of attendance is served with this summons, calculated in accordance with Tariff A of the Rules of Civil Procedure, as follows:

Attendance allowance of \$.....	\$.....
daily	
Travel allowance	\$.....
Overnight accommodation and	\$.....
meal allowance	
TOTAL <u> </u>	
	\$.....

If further attendance is required, you will be entitled to additional attendance money.

IF YOU FAIL TO ATTEND OR REMAIN UNTIL THE END OF THIS EXAMINATION, YOU MAY BE COMPELLED TO ATTEND AT YOUR OWN EXPENSE AND YOU MAY BE FOUND IN CONTEMPT OF COURT.

Date Issued by
Local registrar
Address of
court office
.....

This summons was issued at the request of, and inquiries may be directed to: *(Name, address, email address (if any), and telephone number of examining lawyer or party)*

TO *(Name, address, e-mail address (if any), and telephone number of lawyer or of person to be examined)*